

UKirk Campus Minister at TCU Job Description

Position:	UKirk Campus Minister	Reports To:	UKIRK at TCU advisory board, COM and CDC at Grace Presbytery
Status:	Salaried, Ministerial Exception	Schedule:	Full-time
Location: Fort Worth, Texas			

Opportunity:

The UKirk Collegiate Ministries Association empowers local collegiate ministries and the broader Presbyterian Church (U.S.A.) to co-create beloved and inclusive communities for students nationwide. Grace Presbytery is excited to partner with Texas Christian University (TCU) to launch TCU’s UKIRK program. **We are seeking a full-time PC (U.S.A.) UKIRK Campus Minister to lead this initiative and serve as a covenant partner and community liaison.**

Contributions Defining Impact:

The essential functions listed are representative of those required to successfully perform the job.

- Lead the creation and implementation of a dynamic UKIRK campus ministry program that fosters faith exploration, spiritual growth, community, and inclusivity for TCU students
- Develop and nurture relationships with local PC (U.S.A.) churches and the presbytery, facilitating partnerships and support
- Collaborate with the presbytery and churches to align the ministry with PC (U.S.A.) values while being responsive to TCU student needs
- Contribute to the spiritual growth and well-being of the ministry by developing and implementing strategies to promote a sense of community, encourage ministry participation, and assist with integrating members and friends into the life of the church
- Foster an inclusive environment for students of diverse backgrounds, welcoming them into the TCU community regardless of race, class, gender, or sexual orientation
- Build meaningful relationships with students, providing pastoral care, mentoring, and guidance in their spiritual journey
- Establish strong working relationships with TCU administration, faculty, and other student organizations to integrate the ministry into campus life
- Lead and participate in fundraising efforts to ensure the sustainability of the ministry, including strategic planning, engaging donors, and grant proposals
- Manage the ministry budget to support programming and outreach initiatives
- Maintain regular communication with students, local churches, and the presbytery about ministry events and opportunities using digital platforms and represent the ministry at various events to build awareness and support
- Plan and execute programming and worship, such as Bible studies, worship services, retreats, mission experiences, and other student-engaging events
- Encourage student leadership by empowering students to take active roles in ministry initiatives and to live according to the church’s teachings and practices
- Develop outreach strategies to welcome student participation from under-represented groups, ensuring all forms of diversity are included and reflected within the campus ministry

**The Presbyterian vision for church and ministry was crystalized in the Six Great Ends of the Church: the proclamation of the gospel for the salvation of humankind; the shelter, nurture, and spiritual fellowship of the children of God; the maintenance of divine worship; the preservation of the truth; the promotion of social righteousness; and the exhibition of the Kingdom of Heaven to the world.*

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- Monitor progress toward goals, provide regular updates, and adjust as needed
- Perform all duties and live in agreement with the Presbyterian Church (U.S.A.)'s theological beliefs and standards and participate in the Great Ends of the church (*Book of Order* in F-1.0304*)
- Embody and uphold the UKIRK core values: inclusivity, partnership, enacting justice, imagination & intentionality, and following Jesus
- Contribute to the overall success of the larger church and ministries by performing additional duties as assigned

Essential Requirements:

Education & Experience

- Deep understanding of PC (U.S.A.) principles, beliefs, governance, operations, mission, and practices
- Master of Divinity from an accredited seminary
- Ordination or eligible for ordination within Grace Presbytery / PC (U.S.A.)
- Experience in campus ministry, pastoral leadership, or similar roles
- Proficiency in Microsoft Office and social media engagement tools
- Demonstrated experience and commitment to inclusivity and social justice
- Continuing education is encouraged
- Fundraising and budgeting experience are highly preferred

Knowledge, Skills & Abilities

- Strong presentation and preaching skills characterized by clear communication, engagement, empathy, adaptability, confidence, and interactivity to deliver theologically sound, relatable, and inspiring messages that resonate with diverse audiences and foster a sense of community
- Passion and calling to work with college students and fostering their spiritual growth
- Exemplary leader with exceptional professionalism, capable of collaborating and communicating effectively with various individuals, departments, ministries, churches, and the presbytery
- Entrepreneurial mindset and ability to work independently and collaboratively within a team
- Skilled in providing pastoral counseling for spiritual and life issues
- Demonstrate compassion while adhering to established rules and procedures
- Excellent oral and written communication skills, with strong interpersonal, cross-functional collaboration, and problem-solving abilities
- Competent in problem resolution, assessing situations objectively, and managing unexpected emergent situations with composure
- Flexible with changing schedules, including evenings and weekends
- Ability to practice discretion with confidential information
- Legally authorized to work in the US without sponsorship (currently or in the future)
- Familiarity with marketing, social media, and fundraising best practices are highly desired
- Experience in establishing and maintaining bylaws and additional necessary components of infrastructure

Environment:

The physical demands reflect requirements to successfully perform the essential job functions. Reasonable accommodations may be provided for individuals with disabilities.

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- Flexibility and ability to work evenings and weekends to accommodate various campus events and activities.
- Regular attendance in worship, ministry events, formation activities, or event participation as required
- Frequent movement throughout buildings, properties, and levels, and ability to frequently sit, stoop, kneel, bend, crouch, twist, squat, push/pull, and move up to 15 pounds regularly. Digital dexterity is required to assemble, retrieve, and replace items and reach with hands and arms
- Ability to travel between multiple locations and office within various sites
- Visual acuity for activities such as data analysis, proofreading, computer use, and extensive reading
- Effectively hear and converse with stakeholders and respond quickly to sounds or emergency situations in potentially noisy environments
- The work environment is primarily a professional office setting with occasional outdoor activities in varying weather conditions
- Adaptability to workplace stressors such as complaints, emergent situations, loud noises, or competing priorities
- Adhere to and apply process protocols timely

Team:

We are proud to be an equal opportunity employer that promotes an inclusive work environment in which all people authentically belong. We are interested in every qualified candidate who is eligible to work in the United States; however, we are not able to sponsor visas. All qualified applicants will receive consideration for employment without regard for one's race; color; sex; national origin; age; pregnancy, childbirth, or related medical condition; military/veteran status; marital/domestic partner status; physical or mental disability; medical condition; religion or religious affiliation, except where determined to be a bona fide occupational qualification; sexual orientation; gender; gender identity or expression; genetic information; ancestry; or any other category protected by applicable federal, state, or local law.

Other Duties:

This job description is not intended to cover or contain a comprehensive listing of activities, duties, or responsibilities required of the employee and may change at any time, with or without notice.

Benefits for You:

Pay is determined by previous qualifications, market data, and internal equity and begins at \$65,000. As a mission-based organization, we believe in supporting our employees through an amazing benefits package.

Full-time employees of UKIRK at TCU are eligible to participate in our robust clergy benefits package offered through Board of Pensions for the PC (U.S.A.) effective on agreed upon start date. Benefits offered to be determined by the needs of candidate.

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